



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA

**Academic Year 2024/2025**

## **Abstract of the**

# **Call for applications for Master Degree Programme in Psychology of Wellbeing and Social Inclusivity**

Degree Programme Class LM51 – Psychology, code 5966

### **SUMMARY**

<b>GENERAL INFORMATION .....</b>	<b>2</b>
<b>SECTION 1 – PROGRAMME ADMISSION REQUIREMENTS .....</b>	<b>2</b>
<b>SECTION 2 – ADMISSION AND DEADLINES.....</b>	<b>4</b>
<b>SECTION 3 – HOW TO APPLY.....</b>	<b>5</b>
<b>SECTION 4 – ADMISSION AND MATRICULATION .....</b>	<b>7</b>
<b>SECTION 5 – FEES AND BENEFITS .....</b>	<b>11</b>
<b>SECTION 6 – CONTACTS.....</b>	<b>12</b>

Information about the study course (teaching regulations, study plans, educational goals, contacts etc.) are available at this link: <https://corsi.unibo.it/2cycle/PsychologyWellbeingInclusivity>

*The University has been working to raise awareness of and to address gender stereotypes. In this context, it has been decided to give greater linguistic visibility to gender differences. Where, solely for the sake of simplicity, the masculine form is used in this document, it is understood as referring to all persons who work within the community.*

**Abstract of the original document written in Italian. Note: the Italian language version of the document takes priority with regard to the exact interpretation of the rules contained within, also in the case of potential disputes.**



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DI CAMPUS DI CESENA

## GENERAL INFORMATION

All students interested in enrolling in the second-cycle degree programme in Psychology of Wellbeing and Social Inclusivity must participate in the selections according to the methods and deadlines indicated in this Call.

Information regarding the Study Programme (regulations, teaching plan, educational objectives, information and contacts, etc.) is available on the course website <https://corsi.unibo.it/2cycle/PsychologyWellbeingInclusivity>

Lessons and exams are held in English.

The teaching location of the course is Bologna.

### NON-EU CITIZENS LIVING ABROAD

Non-EU citizens living abroad, in addition to participating ONLY in the I intake as indicated in section 2, must follow the procedures defined by the Ministry of University and Research (MUR) with a specific circular (Circular MUR) available on: [www.studiare-in-italia.it/studenti stranieri/](http://www.studiare-in-italia.it/studenti stranieri/).

In particular they must:

- submit an application for pre-enrolment through [www.universitaly.it](http://www.universitaly.it);
- be in possession of a qualification which allows access to university.

More information on <https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/enrolling-in-second-cycle-degree-programmes/enrolling-in-a-second-cycle-degree-programme-if-you-come-from-a-non-eu-country>

And <https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/enrolling-in-a-second-cycle-degree-programme-foreign-qualification>

We remind you that the documents to be submitted upon matriculation (e.g. university qualification, transcript of records...) must be translated and legalized when needed:

<https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/translation-authenticity-and-value-of-foreign-qualifications>

**ATTENTION: non-EU citizens holding a residence permit for study purposes who formally renounce their studies at this or another University lose the requirements for residence in Italy with the consequent revocation of the residence permit.** In this case they will have to return to their country of origin and start the pre-enrolment procedures through the competent Italian diplomatic representations for the territory (Embassies/Consulates), within the deadlines set annually and published on the website <https://www.universitaly.it/studenti-stranieri>

## SECTION 1 – PROGRAMME ADMISSION REQUIREMENTS

Admission to the second-cycle degree programme in Psychology of Wellbeing and Social Inclusivity is subject to:

- a) possession of a **DEGREE QUALIFICATION**, i.e., a three-year university degree or diploma or another suitable qualification obtained abroad.



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DI CAMPUS DI CESENA

- b) satisfaction of the **CURRICULAR REQUIREMENTS** outlined in section 1.1;
- c) satisfaction of the **LANGUAGE REQUIREMENTS** and, specifically, knowledge of English to at least B2 level, to be demonstrated according to the procedures set out in section 1.2;
- d) assessment of the candidate's **PERSONAL KNOWLEDGE AND SKILLS** in accordance with the procedures set out in section 1.3.

A Committee will check the candidates' academic backgrounds and that they meet the requirements for admission.

### 1.1 CURRICULAR REQUIREMENTS

To access the degree course, possession of one of the following requirements is mandatory:

- First level (i.e. Bachelor) degree in one of the following classes:

ex D.M. 270/2004: Class L-24 PSYCHOLOGICAL SCIENCES AND TECHNIQUES;

ex D.M. 509/1999: Class 34 PSYCHOLOGICAL SCIENCES AND TECHNIQUES;

OR

- having acquired a degree with at least 88 credits in scientific-disciplinary sectors from M-PSI/01 to M-PSI/08: at least 6 credits for each scientific-disciplinary sector M-PSI/01 (General Psychology), M-PSI/02 (Neuropsychology), M-PSI/03 (Psychometrics), M-PSI/04 (Developmental Psychology), M-PSI/05 (Social Psychology), M-PSI/06 (Organizational Psychology), M-PSI/07 (Psychodynamics) and M-PSI/08 (Clinical Psychology). The number of credits (at least 88) in psychological subjects must have been acquired **in a single study course (additional degrees or single courses will not be considered)**.

OR

possession of other qualifications obtained abroad recognized as suitable according to current legislation. The Examining Committee will evaluate the correspondence between the foreign qualification and the class D.M. 270/04 indicated above.

Please note that, in case of enrolment, in the total or partial lack of recognition of professional training activities equal to 10 CFU, three-year graduates will acquire the missing internship CFU in addition to the 120 CFU of the master's degree.

### 1.2 LANGUAGE REQUIREMENTS

Admission to the programme is subject to possession of English language skills to at least Common European Framework (QCER) level B2.

The English language requirement may be satisfied through:

- submission of a suitable certificate. A list of recognised certificates is available on the web page: <https://centri.unibo.it/cla/it/riconoscimento-idoneita-linguistica>.

Otherwise holding a B2 language certification issued by a university language center.

The certification has to be issued no longer than 2 years prior to the deadline for application.



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DI CAMPUS DI CESENA

These certificates are not necessary for those who are native English speakers, or for those who hold a Bachelor's Degree obtained in a University of an English-speaking country or fully delivered in English.

- applicants who do not present a valid B2 English certificate will be assessed on the required level of English during the interview to assess their level of preparation.

### 1.3 ASSESSMENT OF THE CANDIDATE'S PERSONAL KNOWLEDGE AND SKILLS

Admission to the two-year master programme requires candidates to pass an assessment of personal knowledge and skills through an online interview that will be held in English by the Committee and will verify the basic knowledge of neuropsychology, developmental psychology, social psychology, clinical psychology and research methodology as well as personal motivation of the candidate.

The Committee will ask about each topic.

The interview, which will be attended only by candidates whose qualifications will be judged suitable by the examining Committee, will be held on the Microsoft Teams platform.

To prepare for the interview, the study of the following texts is compulsory:

- Banich, M. T. & Compton R. J. (2018) Cognitive Neuroscience, 4th Edition. Cambridge University Press. Chapter 1 (Introduction to the Nervous System) and 2 (Historical Perspectives);
- Zelazo, P. D. (2013). The Oxford Handbook of Developmental Psychology, Vol. 1: Body and Mind. Oxford University Press. Chapters 1 & 2;
- Bech, P. (2016). Measurement-based care in mental disorders. New York: Springer. Chapters 2, 3, 4, 5, 7.
- Brown, R. (2010) Prejudice: Its Social Psychology, 2nd Edition, Wiley-Blackwell. Chapters 2 & 3.

The maximum achievable score is 30 points; **the minimum score to be eligible for admission is 21 points.**

Students who can exercise the right of option from the old to the new system do not have to take the test to verify the adequacy of their personal preparation.

## SECTION 2 – ADMISSION AND DEADLINES

There will be two intakes.

**Only candidates who have already graduated from the EU, with equivalent status and from non-EU residing abroad can participate in the I intake.**

**Only candidates from EU and with equivalent status even if not graduated yet can participate in the II intake.**



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DI CAMPUS DI CESENA

For information on the category of international students you belong to, check the website <https://www.unibo.it/en/international/who-are-international-students/Who-are-international-students>

Candidates of the II intake who pass the test to verify the adequacy of personal preparation can enroll in the Master's Degree course in Psychology of Wellbeing and Social Inclusivity even in the absence of a degree, provided that they will graduate by the deadline of 30 December 2024. After this deadline, the student forfeits to all effects from enrollment to the master's degree.

The deadlines of the intakes are outlined below:

	APPLICATIONS	LIST OF CANDIDATES ADMITTED TO THE INTERVIEW	INTERVIEWS	ADMISSION RANKING	MATRICULATIONS
<b>I Intake</b>	From April 3 to May 20, 2024 at 13.00	May 29, 2024	June 5 and 6, 2024	June 13, 2024	From July 25 to October 29, 2024; from October 30 to November 21, 2024 with late submission fee
<b>II Intake</b>	From June 10 to August 23, 2024 at 13.00	August 29, 2024	September 3 and 4 (if necessary), 2024	September 10, 2024	From September 10 to October 29, 2024; from October 30 to November 21, 2024 with late submission fee

The list of candidates admitted to attend the interview will be published on the Degree Program website at the page <https://corsi.unibo.it/2cycle/PsychologyWellbeingInclusivity/how-to-enrol>

The interviews will be held online through Microsoft TEAMS, all the information related to interview will be sent to admitted candidates.

**NOTE: Candidates who are not admitted to the first intake cannot participate in second intake.**

## SECTION 3 – HOW TO APPLY

Applications must be submitted in accordance with the following procedure:

**A) Log onto [www.studenti.unibo.it](http://www.studenti.unibo.it)**, using your SPID username and password or CIE (Electronic Identity Card). The system will automatically retrieve your personal details and it will create your University credentials ([name.surname@studio.unibo.it](mailto:name.surname@studio.unibo.it)).



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DI CAMPUS DI CESENA

International students who do not have an ID document issued in Italy and, therefore, cannot obtain SPID credentials, may log in with their university username and password which can be obtained by going to [www.studenti.unibo.it](http://www.studenti.unibo.it) and clicking on *Register* and then *International students registration*

**B) Click on "ADMISSION APPLICATION", select "SECOND-CYCLE DEGREE PROGRAMME" and select the programme named "Psychology of Wellbeing and Social Inclusivity";**

**C) UPLOAD on Studenti Online the required documents in PDF format:**

**MANDATORY DOCUMENTS:**

- 1. A copy of the front and back of a valid identity document (ID Card, passport, etc.) in Italian or English**
- 2. Documents regarding your university career as specified below:**

**I intake**

**for candidates graduated in an Italian university:**

if graduated in class L-24 ex D.M. 270/2004 or class 34 ex D.M. 509/1999, degree self-certification duly signed showing the degree class.

If graduated in other classes, degree self-certification duly signed showing the degree class, the exams passed with the related marks, the credits (CFU) achieved and the related scientific-disciplinary sectors (SSD).

During the enrolment procedure, **candidates with a degree from the University of Bologna** can request the official acquisition of their academic record or attach the self-certification which can be downloaded from Studenti Online.

**for candidates graduated in a foreign university:**

Diploma Supplement or degree certificate with a translation in case the document is not in English with exams and grades obtained, with an indication for each of the number of ECTS credits or, in the absence of ECTS credits, a quantitative assessment of the commitment or hours for teaching and the name of the final qualification in English or Italian.

**II intake**

**for candidates already graduated or enrolled in an Italian university:**

if in possession of a degree in class L-24 ex D.M. 270/2004 or class 34 ex D.M. 509/1999, degree self-certification or enrolment certification duly signed showing the degree class.

If in possession of other degree, degree self-certification or enrolment certification duly signed showing the degree class, the exams passed with the related marks, the credits (CFU) achieved and the related scientific-disciplinary sectors (SSD).

During the enrolment procedure, **candidates with a degree from the University of Bologna or enrolled in the University of Bologna** can request the official acquisition of their academic record or attach the self-certification which can be downloaded from Studenti Online.

**for candidates already graduated or enrolled in a foreign university:**



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DI CAMPUS DI CESENA

Diploma Supplement or degree/enrolment certificate with a translation in case the document is not in English with exams and grades obtained, with an indication for each of the number of ECTS credits or, in the absence of ECTS credits, a quantitative assessment of the commitment or hours for teaching and the name of the final qualification in English or Italian.

3. **English language proficiency certificate of at least B2 level** or other equivalent documentation certifying the language skills as indicated in section 1.2 (if already possessed by the candidate).
4. **Copy of the residence permit (only for non-EU citizens)**, if already in possession of the candidate.

#### **OPTIONAL DOCUMENT**

5. **adaptation request form for students with disabilities and SLD**. Further information available in the attachment on the website.

**The admission test is free and therefore no payments are required.**

Only candidates who have completed their registration for the selection within the terms and following the above-described procedure will be admitted to the test. Any mandatory documents that are missing or only partially uploaded by the application deadline shall result in the candidate not being considered (or selected) for admission. Documents must not be sent by postal service or email.

## **SECTION 4 – ADMISSION AND MATRICULATION**

The results of the interview will be published on Studenti Online (<http://www.studenti.unibo.it>) on the "Request in progress" section on the following dates:

**I intake: June 13, 2024**

**II intake: September 10, 2024**

This publication will be the only legal means of advertising on the outcome of the test.

The negative outcome of the test precludes enrolment.

Candidates admitted to the degree programme must enrol following the deadlines and the procedures indicated below:

participants in the I intake: **from July 25 to October 29, 2024 (and from October 30 to November 21, 2024 with late submission fee);**

participants in the II intake: **from September 10 to October 29, 2024 (and from October 30 to November 21, 2024 with late submission fee).**

#### **A) CANDIDATES ENROLLING FOR THE FIRST TIME**

To enrol, you should complete the following steps following the deadlines indicated above:





ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DI CAMPUS DI CESENA

**1. Log onto [www.studenti.unibo.it](http://www.studenti.unibo.it)**, entering the username and password obtained when registering for the selection procedure;

**2. select "matriculation"**, then select "Second-cycle Degree", and then the degree programme "Psychology of Wellbeing and Social Inclusivity" and enter the required data, attaching a jpg file containing a passport-size photo of your face;

**3. pay the first instalment or the whole amount** following the instructions on the website [www.studenti.unibo.it](http://www.studenti.unibo.it) by the above-mentioned terms;

**4. activate the student career:**

- if the student has enrolled logging in with SPID or CIE credentials, after having made the payment the university career will be activated directly without any further action, except in cases a), b), c), d)\* listed below. In those cases, before career activation it's necessary to verify the certifications by the University;

- if the student has enrolled using username and password, to activate his/her career it's necessary to proceed with the personal identification according to the methods indicated on Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)) in the details of the enrolment procedure.

As the career is activated, the student will receive an email with a QR CODE that will allow to print the badge at one of the self-service machines available at the University.

### Attention!

**The activation of the career is not automatic for all those who have obtained their qualification abroad, of whatever nationality they are, and for all non-EU citizens, whether they are equivalent or resident abroad.**

**If the student is in one of the cases listed below, he must check below what to do:**

- a) if you are a **non-EU equivalent citizen with a qualification obtained in Italy**, you must send a copy of the valid residence permit which allows for equivalence to the email address of Cesena Student Administration Office ([segcesena@unibo.it](mailto:segcesena@unibo.it));
- b) if you are a **non-EU equivalent citizen with a qualification obtained abroad**, you must consult the detailed information on <https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/enrolling-in-a-second-cycle-degree-programme-foreign-qualification>, access Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)), choose "Calls", select "Matriculation for the 24\_25 academic year - document upload for international students with foreign qualifications" and upload, in addition to the qualification documents, the copy of the residence permit which allows for equivalence. You must also book an appointment at the Cesena Student Administration Office ([segcesena@unibo.it](mailto:segcesena@unibo.it)) to show the original documents.
- c) if you are a **non-EU citizen residing abroad**, you must consult the detailed information on <https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/enrolling-in-second-cycle-degree-programmes/enrolling-in-a-second-cycle-degree-programme-if-you-come-from-a-non-eu-country> and <https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree->





ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DI CAMPUS DI CESENA

[programmes/enrolling-in-a-second-cycle-degree-programme-foreign-qualification](#), access Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)), choose "Calls", select "Matriculation for the 24\_25 academic year - document upload for international students with foreign qualifications" and upload, in addition to the qualification documents, the copy of the residence permit which allows for equivalence. Subsequently, after arriving in Italy, you will have to ask for an appointment to the Student Administration Office, Campus of Cesena to show the originals of the title.

**Attention:** The admission and validation of pre-enrolment with or without reservation of a candidate by the University does not confer any right to finalize the enrolment, even in the case of obtaining an entry visa, physical presence in the territory national, suitability and/or actual provision of scholarships or contributions of any kind. For the purposes of enrolment, it will be necessary to verify the actual suitability of the foreign qualification and the authenticity of the documentation produced. The formal check of the qualification will be carried out by the Cesena Student Administration Office after the payment of the first enrollment installment and the original presentation of all the required documentation.

- d) c) if you have a **qualification obtained abroad**, you must consult the detailed information on <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/enrolling-in-a-second-cycle-degree-programme-foreign-qualification>, access to Studenti Online ([www.studenti.unibo.it](http://www.studenti.unibo.it)), choose "Calls", select "Matriculation for the 24\_25 academic year - document upload for international students with foreign qualifications" and upload the documentation relating to the qualification no later than February 29, 2025. Subsequently, after arriving in Italy, you will have to ask for an appointment to the Student Administration Office, Campus of Cesena to show the originals of the title.

The activation of the career must take place no later than **February 28 2025**, under penalty of cancellation of the enrolment.

**Admitted candidates in possession of an Italian qualification must also send to Cesena Student Administration Office by November 21, 2024 (or by December 30, 2024 in case of conditional enrolment), the following substitutive declaration of the degree certificate if it has not already been uploaded to Studenti Online during the registration phase for the selection:**

- substitutive declaration of the degree certificate indicating the degree obtained and the degree class, if in possession of a degree of class 34 pursuant to Ministerial Decree 509/1999 or of the class L-24 ex D.M. 270/2004;

or

- substitutive declaration of the degree certificate indicating the degree obtained, the degree class, the exams taken, the marks obtained, the credits and the scientific-disciplinary sectors, if in possession of a degree in a class other than class 34 pursuant to Ministerial Decree 509/1999 or class L-24 ex D.M. 270/2004.

Graduates of the University of Bologna are exempt from this and must report this condition to allow the automatic acquisition of the data.

**For those enrolled under condition, the career will be activated only after obtaining the title.**



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DI CAMPUS DI CESENA

Graduates of the University of Bologna will receive the title directly from the systems; those who graduated in another university must access Studenti Online in the section of the enrolment procedure and enter the graduation grade by typing the appropriate button "enter graduation grade".

**In the case of conditional enrolment, the deadline for graduation is December 30, 2024.**

With the activation of the career, the student will be able to use services such as the presentation of the study plan, exams' booking, access to the Wi-Fi network and online library resources and carry out career actions (course transfer, transfer to another university, withdrawn from studies).

### **SHORTENING OF THE DEGREE PROGRAMME**

**Students who would like to apply for a shortened degree programme, after enrolment and by the deadline of November 28, 2024** must follow the information published here:

<https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/shortening-of-the-degree-programme>

### **B) CANDIDATES COMING FROM OTHER UNIVERSITIES**

To enrol, they should complete the following steps and follow the deadlines indicated below:

participants in the I intake: **from July 25 to October 29, 2024 (and from October 30 to November 21, 2024 with late submission fee)**

participants in the II intake: **from September 10 to October 29, 2024 (and from October 30 to November 21, 2024 with late submission fee)**

**1. Log onto [www.studenti.unibo.it](http://www.studenti.unibo.it);**

**2. select "matriculation",** then select "Second-cycle Degree", and then the degree programme "Psychology of Wellbeing and Social Inclusivity" and enter the required data, attaching a jpg file containing a passport-size photo of your face;

**3. pay the first instalment or the whole amount** following the instructions on the website [www.studenti.unibo.it](http://www.studenti.unibo.it) by the above-mentioned terms;

**4. submit an application for transfer to the University of origin.**

The career at the University of Bologna will be activated **only** after the Resolution of recognition and continuation of studies by the Degree Program Board. Until the submission of the application for transfer it will be possible to follow teaching activities at the University of origin.

After the arrival of the documentation sent by the university of origin, the Cesena Student Administration Office will contact you concerning the payment of the specific **transfer allowance**.

### **C) CANDIDATES COMING FROM OTHER STUDY PROGRAMMES OF THE UNIVERSITY OF BOLOGNA**

Candidates enrolled in other degree programmes of the University of Bologna who have passed the interview, must fill in the application for programme transfer online following the instructions on [www.studenti.unibo.it](http://www.studenti.unibo.it).



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DI CAMPUS DI CESENA

In order to make the change, candidates must complete the following steps and follow the deadlines indicated below:

participants in the I intake: **from July 25 to November 21, 2024;**

participants in the II intake: **from September 10 to November 21, 2023**

**1 - pay the first instalment** of the new academic year on the course of origin and make sure to have paid all enrolment fees of the previous academic years;

**2 - fill in the application for programme transfer online** on [www.studenti.unibo.it](http://www.studenti.unibo.it) by clicking on 'Programme transfer' and entering the required data;

**3 – pay the fee for the transfer.**

The career at the University of Bologna will be activated **only** after the Resolution of recognition and continuation of studies by the Degree Program Board. Until the submission of the application for transfer it will be possible to follow teaching activities at the University of origin.

**Note: Admitted candidates who do not comply with the requirements within the peremptory deadlines indicated above will not be able to enrol.**

## **SECTION 5 – FEES AND BENEFITS**

### **UNIVERSITY FEES**

Information on the amounts of enrollment fees and on benefits and exemptions is published every year on the University Portal on the page <https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/tuition-fees-and-exemptions/fees-and-exemptions-amounts-and-deadlines1>

The student fee to be paid to enroll in a course of study is made up of a fixed part equal to €157.04 and a variable part calculated based on the economic situation of the family unit (ISEE) up to a maximum that varies based on the course.

The contribution is calculated progressively based on the valid ISEE certificate only if this is presented in the manner and terms contained on the page indicated above. If the ISEE certificate is not presented, the maximum contribution foreseen for the course of study will be applied.

The presentation of the ISEE is independent of enrollment in the course.

### **ER.GO BENEFITS AND EXEMPTIONS**

The Regional Agency for the Right to Higher Education - ER.GO publishes every year on its website ([www.er-go.it](http://www.er-go.it)) calls for scholarships, places in university residences, catering and other benefits.

The procedures for requesting ER.GO relief are independent from those for applying and enrolling in courses.

If you are interested in benefits related to the right to higher education, you can consult the relative call published by the Regional Authority for the Right to Higher Education on the website [www.er-go.it](http://www.er-go.it).



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DI CAMPUS DI CESENA

## **IMPORTANT INFORMATION FOR THOSE WHO ALREADY HAVE AN ACTIVE UNIVERSITY CAREER**

Those who already have an active university career, before transferring from another university or changing courses from another course at the University of Bologna, must carefully consult the **merit requirements for access to the right to study benefits indicated in the notice published on [www.er-go.it](http://www.er-go.it)** and to student benefits because, due to the recognition of training credits (CFU) acquired in the course of origin, the position may undergo changes with regard to access to the benefits of the right to study and to student benefits.

**Attention!** It is therefore very important to know that for all the benefits of ER.GO, the minimum number of credits required as a merit requirement is always determined starting from the year of first enrollment at the university (even if it took place at another university, institutes of University Degree, Course of study, even abroad), regardless of the year of the course to which you are admitted following the recognition of the CFU, and only those that are recognized on the course in which you enroll are considered valid.

## **RIGHT TO EDUCATION BENEFITS PROVIDED BY THE UNIVERSITY**

Information on University benefits can be found on the University Portal in the section <https://www.unibo.it/en/study/study-grants-and-subsidies/scholarships-and-funding-opportunities>

Read carefully the instructions given, for each benefit, on the methods and deadlines for submitting applications. Remember that deadlines are always peremptory and exceptions are never allowed.

## **CANDIDATES WITH CIVIL DISABILITY CERTIFICATION OR WITH CERTIFICATION EX LAW 104/92**

**Students holding a certificate demonstrating recognised invalidity of at least 66% or a certificate complying with Law 104/92**, in order to benefit from the exemption of fees should send the certificate via email to the Cesena student administration office ([segcesena@unibo.it](mailto:segcesena@unibo.it)).

## **SECTION 6 – CONTACTS**

### **Information on the call and administrative information**

Cesena Student Administration Office - [segcesena@unibo.it](mailto:segcesena@unibo.it)

To contact the office: <https://www.unibo.it/en/campus-cesena/campus-services/student-administration-office-cesena>

### **Questions about entry requirements and teaching**

Programme Coordinator Alice Vitali - [alice.vitali7@unibo.it](mailto:alice.vitali7@unibo.it)

### **Information for international students or students with qualifications obtained abroad**

Information on matriculation: Cesena Student Administration Office - [segcesena@unibo.it](mailto:segcesena@unibo.it)



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DI CAMPUS DI CESENA

Other information (visa procedures, fees, residence permits, etc.) International desk in Bologna - [internationaldesk@unibo.it](mailto:internationaldesk@unibo.it)

To contact the office: <https://www.unibo.it/en/international/contacts-for-international-students>

### **Technical problems on Studenti Online**

Help desk Studenti online - [help.studentionline@unibo.it](mailto:help.studentionline@unibo.it)

Phone +39 051 2080301

### **Information on fees and benefits**

Student's contribution office - [ases.contribuzionistudentesche@unibo.it](mailto:ases.contribuzionistudentesche@unibo.it)

To contact the office: <https://www.unibo.it/en/teaching/enrolment-transfer-and-final-examination/tuition-fees-and-exemptions/tuition-fees>

### **Information for students with disabilities and SLD**

Service for students with disabilities and SLD: [ases.adattamentiammissione@unibo.it](mailto:ases.adattamentiammissione@unibo.it)

To contact the office: <https://site.unibo.it/studenti-con-disabilita-e-dsa/en>

### **OFFICES WILL BE CLOSED ON:**

- April 25 and 26, 2024;
- May 1, 2024;
- June 24, 2024 (only in Cesena);
- From August 12 to August 16, 2024 (summer leave).